



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		ST. JOHN'S COLLEGE, AGRA
Name of the head of the Institution		Prof P E Joseph
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		05622520301
Mobile no.		9412535115
Registered Email		stjohnscollegeagra@gmail.com
Alternate Email		iqac@stjohnscollegeagra.in
Address		M G Road
City/Town		Agra
State/UT		Uttar pradesh
Pincode		282002
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr.Girish Maheswari
Phone no/Alternate Phone no.	05622520301
Mobile no.	6412723123
Registered Email	iqac@stjohnscollegeagra.in
Alternate Email	stjohnscollegeagra@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://erp.stjohnscollegeagra.in/UI/Documents/Highlight/25.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://erp.stjohnscollegeagra.in/UI/Documents/Highlight/24.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.07	2016	16-Dec-2016	15-Dec-2021

6. Date of Establishment of IQAC

11-Aug-2008

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Timely submission of AQAR to NAAC	18-May-2018 3	11

Conduct of FDPs	18-May-2018 3	11
To increase the number of Faculty publications	18-May-2018 3	11
To organize National / Inter National Conferences	18-May-2018 3	11
To introduce D.El.Ed in Dept. of Education	18-May-2018 3	11
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Chemistry	ISR	ONGC	2018 6	100000
Department of Physics	Scheme for Seminar	NASI	2018 6	40000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized an International Conference on RAEP 2018 (Recent Advance in Environmental Protection) from November 27th-29th, 2018

Organized three-day workshop on MSME entrepreneurship from 17th-19th October, 2018

Organized National Academy of Sciences, India (NASI) sponsored "School On Quantum Mechanics "on February 16-17, 2019.

Periodical meetings with staff members are initiated to formulate the plan of action. The implementation of action plans are reviewed in the subsequent meetings.

Organized 'Alumni meet' of its M Sc F 1980 batch students in the college hall at 7: 00 pm on November 28th, 2018.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Strengthening attendance record system	Submitted students attendance to the college office quarterly
Installation of solar panel on the top of new building and hostel building.	The matter is under process
Conducting programs for over-all wellbeing of students	Regular training provided to sports enthusiast
Promotion of teachers.	Verified the papers of Faculty members who have submitted for their promotion
Construction of New Building	Construction of New Building is going on

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	24-Jun-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

12-Feb-2019

17. Does the Institution have Management

Yes

Information System ?	
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>College MIS (Management Information System) admission modules help in admission process of all UG students of the college. They are required to complete the admission formality by filling up online admission forms writing all the academic and other information on this forms. The module helps in collecting the information of this academic admissions program wise and after the entrance exam for UG classes, also helps in making merit list as per the Dr B R Ambedkar University norms with this merit list the student are admitted strictly based on their merit. 2. Admission for PG students - College MIS admission modules helps in admission process of all PG students except PG (Botany ,Chemistry, Physics ,Mathematics) of the college are required to complete the admission formality by filling up online admission forms writing all the academic and other information on this forms. The module helps in collecting the information of this academic admissions program wise also helps in making merit list as per the Dr B R Ambedkar university norms with this merit list the students are admitted strictly based on their merit. For admission in PG(Botany ,Chemistry, Physics Mathematics),University conducts common entrance exam for these subjects and directs the students to various depts. based on their merit , choice of college ,choice of subjects and number of seats available in respective departments of the college. 3. Fee Payment - Students through this module can pay their annual tuition fee, exam fee and other fees using online mode. 4. . Examinations forms filling for annual examinations. - This module takes care of the exam form filling activities of all the students admitted in the college. The information related to the students roll numbers, their course details and their other information is part of this module. 5. Academic Calendar- Preparation and display of academic calendar</p>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• St. John's College Agra is affiliated to Dr. Bhim Rao Ambedkar University, Agra. • The curriculum is framed by the Board of Studies of DBRAU • The college implemented the same and for the effective implementation of curriculum delivery the following mechanism has been adopted • Distribution of syllabi among the departments and in turn among teachers. • Distribution of subject papers within each department among the faculty members. • Preparation of: a) Master time table of the college b) Departmental time tables c) Individual teachers' time tables • Departmental Heads ensure strict adherence to departmental and individual time tables. • Conducting topic-specific student class seminars supervised by respective teachers. • Digital teaching through smart and ICT enabled class rooms. • Interactive sessions at the end of class room teaching sessions. • Periodic reviews of curriculum progression by departmental as well as institution heads. • Projects and home assignments are given, collected and checked at appropriate time . • Organizing field studies and study tours by relevant departments, wherever is necessary and possible. • Procurement of books in respect of new subject papers introduced or syllabi revised. Documentation: The following documents are preserved for duration mandated by the affiliating University. • Master time table, departmental and individual time tables, • Field Study Reports. And Study Tour Reports. • Roll Call & Attendance Registers.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
D El.Ed	D El.Ed	02/07/2018	6	Employability	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	31/05/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NIL	31/05/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	100

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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Spoken English Course	04/09/2018	30
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	BA GEOGERAPHY	48
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
St. Johns college feedback analysis involves identifying the needs and frustrations of all stakeholders and the management has taken action immediately to reduce the frustrations and bring satisfaction to stake holders

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	1. Business Administration 2. Accounts and Law 3. Applied Business Economics	240	1300	320
BSc	Physics, Chemistry, Mathematics. (PCM) 2. Physics, Statistics, Mathematics. (PSM) 3. Mathematics, Computer Science, Physics. (MCsP) 4. Mathematics, Computer Science, Statistics.	360	1298	366

	(MCSS) 5. Mathematics, Chemistry, Industrial Chemistry. (MCIC) 6E Zoolog			
BA	(A) General English or Hindi Language or General Sanskrit (B) English Literature or Hindi Literature (C) Sanskrit or Urdu (D) Geography or Psychology or Physical Education (E) Political Science (F) History (G) Economics	640	1003	266
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2001	1014	73	73	73

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
73	0	10	10	5	73
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College has a well defined policy of mentoring newly admitted under members of admission committee. College admits students from various socio economical background ,students from rural ,semi urban and urban regions .It has a Girls hotel which accommodate almost 70 students .There are three residential faculty members act as wardens / mentors of girl students .Non resident students are mentored by convenor and members of Proctorial

board . College organizes the orientation programme for fresh students and the Principal and heads/convenors of various units address them and gives them basic information about the various courses conducted in the college and various career opportunity after completion of graduation..A morning assembly conducted by Principal is a unique feature of the college. Mentoring provided by teachings of Moral value education provided by faculty members is another salient feature of the college .Convenors of admission committee along with the team takes students to various departments and brief them about the course, provide them the time table and appraise them about the opportunities available outside the college walls after graduation or post graduation.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3015	73	1:41

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
89	74	15	0	65

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Susan Verghese P	Associate Professor	Bharat Ratna Dr A PJ Abdul Kalam Excellence award 2018
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Business Administration, Accounts and Law, Applied Business Economics	Year	12/06/2019	31/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- To make it practice a committee consisting of Principal and Senior superintendent of Examinations prepare the academic calendar in lieu with HODs well in advance before the commencement of the academic session . The calendar outlines mid-term examination schedule and annual examination schedule. Head of the department and time table committee of each department prepares the timetable as per the guidelines of respective statutory bodies for the number of credit hours for each subject prior to the commencement of the academic session . Time-table is uploaded on the administrative block computer and

displayed on the Dean's notice board as well as in the respective department notice boards and also made it available to students on the first day of the college ,orientation day , by the faculty who is the admission in charge . The performance of the students is assessed on a continuous basis by conducting class tests ,viva -voce and mid-term exams. During each academic session, the College holds mid-term Examination in the month of December, besides regular class tests. These tests are an integral part of the teaching learning process in the college. Therefore, the students are advised, in their own interest to take these examinations and tests seriously in order to improve and enhance their performance in the University examinations. • PTM is also conducted to appraise the parents about their wards performance in the month of January .In addition to the tests, assignments, mini-projects and quiz are also the part of Continuous Internal Evaluation. • The evaluated answer books are returned to the students and an opportunity is given to the students to discuss the evaluation with the teacher.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

IQAC with the help of members of Academic Council prepares Academic calendar of departments to monitor the entire mechanism of academic and non academic activities . ? Evaluated Group discussion, ? Evaluated Case study report ? Evaluated E-Preparation of report on field work /industry visit ? Conducted mid-term exam. ? .Conducted class text and mock viva voce examination ? Evaluated Assignments, monogram preparation and in house projects ? Assessed Individual seminar presentation ? Knowledge innovation technique like Subject Enrichment Competitions conducted in various Departments. ? Organized Workshops and hands on training Organized Mid-Term examination and Annual Examination(DBRAU) according to the Academic Calendar

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://stjohnscollegeagra.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
007	BCom	Business Administration 2. Accounts and Law 3. Applied Business Economics	161	157	97.52
001	BA	General English or Hindi Language or General Sanskrit (B) English Literature or Hindi	201	190	94.53

		Literature (C) Sanskrit or Urdu (D) Geography or Psychology or Physical Education (E) Political Science (F) History (G) Economics			
004	BSc	Physics, Chemistry, Mathematics. (PCM) 2. Physics, Statistics, Mathematics. (PSM) 3. Mathematics, Computer Science, Physics. (MCsP) 4. Mathematics, Computer Science, Statistics. (MCsS) 5. Mathematics, Chemistry, Industrial Chemistry. (MCIC) 6. Econom	216	192	88.89
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[nil](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	6	ICSSR	800000	0
Minor Projects	6	RISE CHEMICALS,NEW DELHI	200000	50000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	31/05/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	31/07/2019	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	31/05/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Ph,D registered..Dept,of Commerce	6
Ph, D registered..Dept,of Geogeraphy	2
Ph,D registered..Dept,of Political Science	3
Ph,D registered..Dept,of English	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Dr Preeti Masih	3	3.5
National	Dr Sakshi Walker	3	5.5
International	Dr Susan Verghese P	3	5.7
International	Dr Manoj Paul	4	6.0
International	Dr Pramod Kumar	1	2.2
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Commerce	4
Department of Zoology	1
Department of Chemistry	2

Department of Political Science	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Hair Polutants	Dr Susan Verghese P	Bulletin of Eco toxicology	2018	5	St. Johns College, Agra	5
Water Pollution	Dr Sakshi Waker	Elsevier	2018	4	St. Johns College, Agra	3
Phyto reme diation	Dr Manoj Paul	Elsevier	2018	125	St. Johns College, Agra	83
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Phyto reme diation	Dr Manoj Paul	Elsevier	2018	3	83	St. Johns College, Agra
Hair Polutants	Dr Susan Verghese P	Bulletin of Eco toxicology	2018	1	5	St. Johns College, Agra
Water Pollution	Dr Sakshi Walker	Elsevier	2018	1	4	St. Johns College, Agr
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	47	5	1	7
Attended/Semina rs/Workshops	22	37	3	52
Resource persons	2	2	1	3
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
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		activities	activities
'suicidal prevention	Mental health organization SJCUP	5	79
Surgical Strike Day	NCC SJC AGRA COLLEGE	2	15
Swachhta Pakhwad	NCC SJC	5	225
AIDS Awareness Camp,	NCC	2	45
Slum Education	Rovers Rangers Nayasavera, NGO	2	25
AIDS awareness Day	NSS	2	36
Polio Rally	NSS	2	20
Blood Donation Camp	NSS	2	52
Voter Id Registration camp	NSS	2	223
Matdata Jagrukta Abhiya	NCC	2	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Disaster Management	Best Unit	Home Ministry	42
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachta Pakhwada	NSS	Swachta Pakhwada	3	75
World Disability Day	RoversRangers	Rally	3	45
World AIDS Day	RoversRangers	Rally	2	35
Swachhta AbhiyanSwachhta Abhiyan	RoversRangers	Swachhta Abhiyan	2	15
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Publishing research work	Dept. of Botany	Universidad de Coimbra,Portual	6
Analysis of Heavy metals in plant	Dept of Chemistry	Universidaede de Coimbra ,Portual	6

samples			
Seed Procurement	Dept of Botany	USDA-ARD, Pacific west area ,California, USA	2
EDUSAT Program	Dept. of Geography	IIRS-ISRO	3
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
RISE CHEMICALS	RECYCLING OF HEAVYMETALS FROM INDUSTRY WASTE	RISE CHEMICALS,NEW DELHI	31/05/2018	31/05/2019	05
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
RISE CHEMICALS ,NEW DELHI	09/01/2018	EXTRACTION OF HEAVY METALS FROM INDUSTRY WASTE	5
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
192.9	192.9

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Partially	NIL	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	86080	0	0	77038	86080

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr Susan Vrgheese P	Power point Presentation	www.drbrau.ac.in	02/05/2019
Dr Nelia L David	Power point Presentation	www.drbrau.ac.in	03/05/2019
Dr Manjula R Thomas	Power point Presentation	www.drbrau.ac.in	08/05/2019
Dr Manoj Paul	Power point Presentation	www.drbrau.ac.in	15/05/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	120	50	0	0	9	8	52	30	0
Added	0	0	0	0	0	1	0	0	0
Total	120	50	0	0	9	9	52	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Power point Presentation	www.drbrau.ac.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3.76	3.76	0.39	0.39

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Academic: All the class rooms are well furnished and maintained , WiFi enabled equipped with LCD projectors, Wifi enabled Seminar and conference rooms, Well equipped and well stocked library with internet and e resources Sports and extracurricular activities: Indoor Badminton Hall, Tennis Court , Basketball Court, Cricket ground with Pitch, Football uprights, , Volleyball Court, Auditorium, and other amenities: Staff rooms: in science every staff has an independent room which room has a research facility also, • General staff rooms in administrative block is air conditioned and well-furnished ,reception desk and Visitor's room, Canteen, RO water plant, rain water harvesting, Solar Plant, , Girl's common room, Davies House (Girl's Hostel), Bishop French Boy's hostel, Lift, Ramps and foot over Bridge, Differently abled washroom, Enabling Unit Room, Reading Room. Maintenance of physical infrastructure • The library development is done by Library committee. The library has an experienced and knowledgeable library staff. Books, journals and magazines etc. are purchased in consultation with staff members, under the supervision of the library committee • Each laboratory has dedicated lab assistants and attendants for regular maintenance of laboratory equipments and stock keeping of chemicals and materials on regular basis. The computers and internet resources and other facilities in the college campus is provided through well qualified nonteaching staff. • The college campus is covered by CCTVs for comprehensive security. • The garden committee of the college continuously monitors and work to give a beautiful environment to the campus with the help of gardeners and care takers. Office attendants assist in the administration work and proper maintenance. • The hostel has hostel warden, deputy warden, r and attendant and mess staff to manage the functioning of the hostel. • The college has a medical room for the staff and students and is manned by a full time medical attendant. • . The overall maintenance of the college campus is done under the supervision of and by a consultant engineer, junior engineer and care taker is employed by the college. • College campus has an efficient team of masons, Carpenters, Electricians, Plumbers and housekeeping staff assisting in college maintenance • . A simplified and transparent procedure is followed in the utilizing the available facilities in the college. Students write an application for utilizing a facility which is forwarded by the respective convener or teacher in charge and then approved by the principal based on availability of the facility on a particular date (checked by the respective caretaker who maintains the record for the same).

<https://stjohnscollegeagra.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring of Students	31/05/2019	25	Department of Psychology
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	B.ED ENTRANCE EXAM COUNSELLING	25	25	25	6
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	12	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
JAPAN Career Counselling team	300	0	BPO	150	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	30	B.Sc.	Physics, Chemistry, Mathematics. (PCM) 2. Physics, Statistics, Mathematics. (PSM) 3. Mathematics, Computer Science, Physics. (MCSP) 4. Mathematics, Computer Science, Statistics. (MCSS) 5.	St. Johns College ,Agra	M.Sc

			Mathematics, Chemistry, Industrial Chemistry		
2019	25	B.Sc.	Zoology, Botany, Chemistry. (ZBC) 2. Zoology, Chemistry, Industrial Chemistry. (ZIC) 3. Botany, Chemistry, Industrial Chemistry. (BCIC)	St. Johns College ,Agra	M.Sc
2019	45	B.Com	Business Adm inistration 2. Accounts and Law 3. Applied Business Economics	St. Johns College ,Agra	M.Com
2019	28	B.A	(A) General English or Hindi Language or General Sanskrit (B) English Literature or Hindi Literature (C) Sanskrit or Urdu (D) Geography or Psychology or Physical Education (E) Political Science (F) History (G) Economics	St. Johns College ,Agra	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
GATE	2
Civil Services	1

Any Other	125
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Taekwondo (W)	University	1
Annual Athletic Meet	College	373
Tug-O-War.	University	1
Chess (Men)	University	1
Sports Week	College	293
Youth Fest	College	657
Cricket Matches	College	5
Foot ball Matches	University	4
Handball (Men)	University	3
Basketball (Men)	University	3
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gangadhar Shastri,	National	0	1	sjc0111	Anand Sharma
2019	Gangadhar Shastri,	National	0	1	sjc0112	Bhawana
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

<p>• Coordination in day to day academic activities at their level • . Coordination in communicating the information between students and Teaching faculty • Coordination in conducting special events. • Coordination in organizing Cultural events • Coordination in organizing Sports Games for the students • Coordination in arranging Industrial Visits for the students • Coordination in inviting the external guest speakers and organizing the Seminars Workshops. St. Johns College provides necessary support to the Societies members in organizing coordinating the events. • It encourages the students to develop their leadership skills through these activities. Student members in this council can become real heroes and competent managers in future by learning all these skills Various Societies of ST. John’s College are Chemical Society, Physics Association, Zoology Association, Botany Association ,Arts Association, Drew Sully Association ,Stats Association ,Commerce Association etc.</p>

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni meets are conducted and are connected through social sites like Face Book, what App and Instagram. Objectives: (i) To exchange professional knowledge, organize academic conferences, seminars, workshops and training courses. To represent and participate in such seminars, conferences, workshops or meetings conducted by various Government and professional Associations, (2)To organize sports, games, picnics and other social activities for the benefit of its members and to enhance the benevolent nature of the alumni through Nation building activities.

5.4.2 – No. of enrolled Alumni:

289

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni meets are organized

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal, Heads of the departments, teaching and non-teaching faculty along with student together concentrate on fostering the progress of institution by sharing the responsibilities and participate growth of institution and to act according to the aims and objectives of the Institution. Principal Level Principal is the member secretary of the governing body and chairperson of the IQAC. The Principal in consultation with the Teachers of different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers of the college. • Internal Quality Assurance Cell (IQAC) • Library Management Committee • NSS ,NCC and Rovers and Rangers Committee , • Event Management Committee , • Publicity Public Relation officer • Prospectus Committee • U.G.C. Affairs Committee • Website Development committee • College Annual Magazine Committee • Environment Awareness ,Green Audit and Garden committee • Alumni Association Monitoring Committee • Students Grievance Redressal Committee • Purchasing and Building Maintenance Committee • Sports Committee Following committees are constituted in accordance to government guidelines: • Time Table Committee • Admission Committee • Research Monitoring Committee • Sexual Harassment Prevention Women’s Grievance Redresseal Committee • Proctorial Board ,Anti Ragging Committee • Fund Generation Committee. Faculty Level Faculty members are given representation in various committees nominated by the Principal in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different sub-committees which have been nominated by Principal and • Placement and career counselling cell • Event Management committee • Equal Opportunity Committee • Class Room Mentors • Examination (University College Level)Committee Students Level:- For the development of students, various and Societies are established at college level. Students are empowered to play important role in different activities. Functioning of different roles and responsibilities at various committees for further reinforces decentralization The college has various societies and association like Chemical Society, Physics Association, Botanical society, Commerce Association etc In order to foster aid the development process which also encourage the students to

participate in quiz contest, debates, Essay Competition etc., related with subjects. level. • Strategic level-: The Principal, governing body, Teachers and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, code of conduct- discipline, grievance, support services, finance etc • Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee. Principal and faculty members are involved in joint research and have published papers • Operational level: The Principal and faculty members interact with government and external agencies faculty members maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co- and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	-Students are admitted to the college on the basis of marks secured in the entrance examination and the academic merit. In line with the Prime minister's initiative of Digital India, the applications for admission to all courses were invited online .The fee for all courses were also accepted online
Industry Interaction / Collaboration	RISE CHEMICALS, New Delhi
Human Resource Management	Highly skilled, qualified, competent and committed staff members have been appointed and involved in various student developmental activities.
Library, ICT and Physical Infrastructure / Instrumentation	Central library has 86080 books. Every department has its own PG library besides the central library. Precision and reproducibility in the data obtained. Three sophisticated instrumentation Labs are available besides UGPG labs
Research and Development	1. State of the art research equipments and instruments are available.2 Reliability, precision and reproducibility in the data obtained. 3. Research Facilities are available in 16 Dept. Of the College and in progress.4.Analytical sophisticated Instruments are available in Chemistry, Botany Zoology Research Lab.
Examination and Evaluation	instrumentation Training Course.3.Organises seminars in house project preparation and presentation in conferences 4.study tours to industries

	and corporate Houses 1. Organises Mid Term Exam in December 2. Announcements of result in January 3. University exams are conducted annually from March to May.
Teaching and Learning	1. Introduced Audio Visual Teaching Aides. 2. Organises Analytical Sophisticated instrumentation Training Course. 3. Organises seminars in house project preparation and presentation in conferences 4. study tours to industries and corporate Houses
Curriculum Development	Faculty members are in curriculum development and in Board of studies of Dr. B R Ambedkar University, Agra

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Admission modules help in admission process of all UG students of the college. Fee Payment - Students through this module can pay their annual tuition fee, exam fee and other fees using online mode. Examinations forms filling for annual examinations. - - This module takes care of the exam form filling activities of all the students admitted in the college. The information related to the students roll numbers, their course details and their other information is part of this module.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	workshop on "Students	workshop on "Students	09/10/2018	09/11/2018	6	4

Development	Development			
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
School of Quantum Mechanics	34	16/02/2019	17/02/2019	6

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Club, St. Johns College organizes "annual staff club dinner" where retired staff members and silver jubilee (those who have completed 25 years of service) badge owners are being felicitated every year ? Celebration of Christmas, Holi and Id in Staff Club for faculty members ? Every staff members with their family attends the annual staff club dinner	Residential campuses are available for Non teaching members ? Summer and winter uniform are distributed to IV class employees	For poor and needy students there is also a text books section from where limited number of text books could be issued for the entire Session with the payment of nominal fee.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution through principal. External audit is conducted once in every year by an external agency. The mechanisms used to monitor effective and efficient use of financial resources are as below: Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management. College budget includes recurring expenses such as salary (Guest faculties and guest nonteaching employees), electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other

development expenses. The expenses will be monitored by the accounts department as per the budget allocated by the management. Process of the internal audit: All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The same process is being followed for the last five years. Process of the external audit: The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the management and chartered accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
ONGC	1000000	International conference on Recent Advances in Environmental Protection 2018
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6.4.3 – Total corpus fund generated

20416897.5

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Meetings are called for seeking suggestion. Poor attendance of students is discussed. Participated in games cultural activities

6.5.3 – Development programmes for support staff (at least three)

Computer training for class iii and work training for class IV
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Established one more Library in the Administrative Block to cater the needs of Arts and Commerce Students.2, Attendance or Leave Records of Faculty are maintained .3.More emphasis is given to sports and cultural activities
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	

c)ISO certification	
d)NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	More sports facilities	14/07/2018	31/07/2018	31/08/2018	67
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on need to have a GENDER EQUITY	04/02/2019	04/02/2019	178	143

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Renewable energy resources like Solar energy panels have been installed for Central Library to meet the power requirement of the Library.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	21/02/2019	6	Traffic Control	Reduced traffic Jam	17
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Moral value education and Professional ethics	06/07/2018	Principal address the students and faculty every working day and motivate both fraternity to lead a life

replenished with values and ethics.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Visit to Orphanage	10/12/2018	10/12/2018	45
Old Age home camp	25/10/2018	25/10/2018	43
National Youth Week,	04/02/2019	04/02/2019	48
International Yoga Day	06/06/2019	06/06/2019	35
Kaumi Women's Day	08/03/2019	08/03/2019	34
Human Rights Day	25/01/2019	25/01/2019	45
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation of trees on Republic Day, Independence Day and on Gandhi Jayanti Day
o Water Harvesting. o Green campus. o Soak pits for waste water o Special vehicle parking area to reduce carbon emission o Gardens and Lawns are maintained - o Trees are planted - o Housekeeping has been outsourced

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Morning Assembly and Moral Religious education classes. 2. Objectives of the Practices: o To train the mind o To kindle the Imagination o To discipline the Emotions o To strengthen the Will o To cultivate Conscience 3. The Context In this era of gross materialism and Consumerism, ethical and patriotic values have taken a back seat. The college has adopted this practice of morning assembly followed by MRE classes in order to imbibe and cultivate values which cannot be taught, but counseled and are needed to live in a pluralistic society and contribute to nation building. 4. The Practice It was the dream of the founding fathers and is the earnest desire of St. John's college today that the young men and women passing out into the wider arena of life outside these college walls may reflect, through its motto "The truth shall make you free" and its aims "the building of character, the spread of spiritual truth and knowledge of thyself" and "the qualities which will stand in good stead as able and responsible citizens of our great country." The day's work in the college commences with the morning assembly in the college hall where the Principal leads the staff and students in the college prayers. Notices for the day and for the forth coming important events and programmes of the college are read out by the Principal. This assembly has worked as a major cohesive factor in keeping together the college as a family as is, at the same time a tradition zealously guarded by all. With an aim of building character, moral and religious classes are held bi-weekly for all the under graduate students. Education, if blended with moral and values can be a remedial intervention to influence social engineering for good. A citizen is a building block of the society and then best investment an institution can make is to inculcate healthy values into its pupil so as to develop them as a responsible citizen and the building blocks of the society. SSR 2015-ST. JOHN'S COLLEGE, AGRA Page 130 5. Evidence of Success The practice of educating well defined ethics and value system being carried out in the college has definitely facilitated moral and intellectual upliftment. It has gone a long way in inculcating a deep sense of ethical values, a genuine concern for fellow individuals and commitment to national cause. The college does have a galaxy of distinguished alumni who have

made the college proud and have carved a niche in the society and this country. Many of them have openly given the credit to their alma mater and to the values they imbibed during the course of their academic journey in this college. 6. Problems Encountered and Resources Required In these days of eroding values in terms of morality and ethics, the present incoming lot of the students is more materialistic in approach. The problem has compounded further in this era of social networking at the cost of actual socialization. The present student is comparatively lonely and self oriented, having thousands of friends on these sites. Such indulgence has deprived them of the real world exposure with a little room for compassion towards the deprived and needy. The onus not only lies on the tertiary institutions but also on the parents, environment at home and the primary and secondary education institutions. This is where the process of shaping and molding to train a juvenile mind is initiated. Secondary and tertiary institutions can basically play a reformative part.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://stjohnscollegeagra.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Vision, Mission and Objectives of the institution clearly points towards a value based education based on the curriculum of the affiliating university combining it with the core values attached to Teaching of Jesus Christ.. The college which completed its 170 years of existence in 2020 has a strong bonding with the local people as it is considered as one of the best colleges of North India . Student community includes a number of minorities and marginalized section . The focus is on skill development, career oriented programs, industry visit, industry - academia interaction ,collaboration placement etc. The students of St. John's college are not only guided to achieve excellence in the education but are thoroughly equipped with the knowledge of social perseverance and environmental sustainability. It lays special effort on students understanding of current environmental crisis and through its various schemes like energy conservation, waste management, rain water harvesting, plantation drives urges them to become eco friendly citizens. College in its endeavor to implement its curriculum incorporating its mission and vision with contemporary issues has evolved a number of best practices like Morning Assembly ,Moral value education , Co-curricular Activities and academic association, etc. just to name a few of them

Provide the weblink of the institution

<https://stjohnscollegeagra.in/>

8.Future Plans of Actions for Next Academic Year

1.International Conference on India and the European Union :Exploring New Horizons in Strategic Partnership and EU Day in Agra. 2.Organize International conference on "Recent Advances in Environmental Protection "(RAEP-2019) and an alumni meet of CHEMSO in the Golden Jubilee year . 3. Organize a National Workshop on" Indoor Air Quality Monitoring "in association with Society for Indoor Environment, SIE, New Delhi. 4. Organize three -day workshop on MSME Entrepreneurship and Create leadership quality 5. Collaboration with institutions and industries to be widened. 6. Introduce job oriented courses certificate programmes on soft skill development. 7. Introduce certificate course on Soft Skill Programme 8. Organize a workshop on Financial Literacy Awareness

